

**SOUTH-WEST LAKE MAXINKUCKEE CONSERVANCY DISTRICT**  
**Regular Meeting - Minutes**  
**Culver-Union Township Public Library**  
**Culver, IN**

**Meeting Date:** Saturday October 24th, 2015 posted to begin at 10:30 a.m.

**Members Present:** Chair Mr. John Crist, Vice Chair Mrs. Jane Grund, Secretary Mr. John Stimson, and member Mrs. Kathryn Densborn. Also in attendance were Ms. Kathy Clark, Lakeside Consulting LLC as the District Coordinator and Acting Secretary to the Board, Ms. Rosy Oshry Senior Accountant from O.W. Krohn & Associates, and Mr. Kent Thomas, owner of Thomas Excavating.

**The meeting was called to order at 10:30 a.m. by the Chairman.** – Recognition of the posting of the agenda in accordance with the Indiana Open Door Law and that a quorum was present was noted by the Chair.

**Minutes:** The minutes from the July 25<sup>th</sup>, 2015 regular meeting were approved from a motion by Mrs. Densborn with a second by Mr. Stimson. The motion passed.

**Approval of Claims:** Ms. Clark presented the Board with a claims register totaling \$36,698.93. A motion to approve was made by Mrs. Densborn and seconded by Mr. Stimson. The motion passed. The claims register included one invoice for Thomas Excavating for \$6,279 covering the installation of the sewer line from the District's main line to the lot line of the Thoma property. This claim is over the \$5,000 amount the Financial Clerk can pay without direct permission from the Board. A motion to approve this specific claim was made by Mrs. Densborn with a second from Mr. Stimson. The motion passed.

**District Coordinator's Report:** Ms. Clark presented the Board with a new written report covering specific issues that occurred between July 25<sup>th</sup> and October 21<sup>st</sup>. The District Coordinator was thanked by Mrs. Grund for the report. Mrs. Densborn requested that names and addresses be used in the future when anything is being mentioned in the report, instead of account numbers, for both consistencies sake and to allow the Board members to better identify the properties involved. Ms. Clark agreed.

**Financial Reports:** All financial reports were provide by the District Coordinator to the Board for their review. A motion to approve the reports was made by Mrs. Grund and seconded by Mrs. Densborn. The motion passed.

**2016 Annual Budget:** Ms. Rosy Oshry of O. W. Krohn & Associates, presented the final 2016 budget to the Board. Budget resolution #2015-010, showing a budget of \$328,008, was approved by a motion by Mrs. Densborn and a second from Mr. Crist. The motion passed. Two copies of the DLGF resolution were signed by those members present, with one copy going to Ms. Oshry for submittal to Gateway, and one copy given to Ms. Clark for the District's files.

**Old Business:** Ms. Clark introduced Mr. Kent Thomas, owner of Thomas Excavating, who is the new operations and maintenance contractor for the District. Mr. Thomas presented an inventory list of equipment that he had cleaned out of the District's warehouse. He returned the padlock and keys to

Ms. Clark. All replacement pumps are now being stored at the Thomas Excavating facility for easier access in an emergency.

A discussion took place concerning future repairs and replacement of pumps. It was noted that the District's legal council is working on a resolution concerning homeowner-replacement of pump(s), if that becomes a necessity in the future. The Board requested that Ms. Clark find out the most economical way to send out notices to the property owners. A notice explaining the need for winterizing their pumps and how to maintain them in the spring was discussed. A notice should also be sent requesting that all contact information be confirmed/updated by each property owner. A motion was made by Mrs. Grund that a notice be sent out April 1<sup>st</sup> and August 1<sup>st</sup> each year by first class mail. This was seconded by Mr. Stimson. The motion passed.

**New Business:** Ms. Clark explained that after speaking to Mr. Demaree, she had sent an email to several Area 4 members asking them to submit petitions supporting him as the Area 4 representative. This is the only position open for election in 2016. Petitions are due before December 1<sup>st</sup> 2015.

A motion was requested to give Ms. Clark permission to pay the principal and interest payment on the bond this coming December. The motion was made by Mrs. Densborn and seconded by Mr. Stimson. The motion passed.

A motion was made to confirm the 2016 meeting schedule (see below) by Mrs. Densborn, with a second from Mrs. Grund. The motion passed.

February 20<sup>th</sup> 2016 meeting - 10:00 a.m.

June 4<sup>th</sup> 2016 meeting – 9:00 a.m.

August 6<sup>th</sup> 2016 meeting – 9:00 a.m.

October 1<sup>st</sup> 2016 budget public hearing – 10:00 a.m.

October 29<sup>th</sup> 2016 meeting – 10:00 a.m.

All meetings are to be held at the Culver public library. Ms. Clark will send out a 2016 Board Calendar prior to the next meeting which is to be held February 20<sup>th</sup> at 10:00 a.m. at the Culver library.

Respectfully submitted,

Kathy Clark, District Coordinator

Acting as secretary for John Stimson, District Secretary

October 26, 2015