

## SOUTH-WEST LAKE MAXINKUCKEE CONSERVANCY DISTRICT

### Minutes of Regular Meeting

August 25, 2018

**The meeting was called to order** by President Crist at 9:06 a.m. with recognition of the posting of the agenda in accordance with the Indiana Open Door law and there was a quorum present. Present were Mr. Crist, Mr. Stimson, Mr. Demaree, and Mr. George. Ms. Clark was present and acted as secretary to the Board.

**Approval of Minutes:** The minutes for the June 2<sup>nd</sup> meeting were approved by a motion from Demaree and a second from Stimson. Motion passed.

**Operations Manager Report:** Claims were presented in the amount of \$53,803.64. These were approved by a motion from George and a second from Demaree.

Several issues were discussed from Clark's report and the results are as follows:

- Irsay should be sent a second certified letter stating both the District's and the Town's serving him notice of responsibility as to the pool, pool flushing, and meter billing. A signed response will again be requested, but this time the letter will spell out that even no response will be taken as acceptance of the requirements and all costs will be borne by Irsay if any are assessed to the District by the Town.
- The Hux bill for legal services involved in bringing the three McLane properties into the District was reviewed and discussed. The Board requested that Clark send out a certified letter, including the bill and detail from Hux to Mrs. McLane, c/o Mr. Bruce McLane. Payment will be required within 30 days. Mr. Hux will not be paid by the District until after the 30 days has passed.
- Clark offered to the Board that there is over \$300,000 in the Lake City account and that funds need to be moved to set up the cumulative depreciation account, or rainy-day fund. She explained that because FDIC insured just up to \$250,000 it may be time to move \$50,000 into the cum fund by purchasing a limited month CD at a second bank. After discussion, George made a motion stating that "the Board authorizes Clark to move \$100,000 into an outside financial institution that offers the best rate and terms on a public fund CD. Crist will sign as the second signatory upon his return along with Clark. Clark is also to review and report back to the Board on the cost of operating the Lake City account (\$268 per month) and lock box and attempt to find a better financial vehicle within that institution." The motion was seconded by Stimson, motion passed unanimously.
- Next Clark requested that the Board review the definition of "Dwelling" that is found both in their Board of Directors Reference Book and their rate resolution. It appears that the Town of Culver corrected their original definition by adding the word "or" in the phrase "one or more connecting rooms containing permanent cooking accommodations and/or at least one bathroom." This change seemed appropriate to the Board and they asked Clark to speak to Hux about what it would take to get both corrected immediately and to also make a note to the effect that "the Sewer District will be consistent with what the Town of Culver defines as a dwelling" and a notice that the District going forward will adhere to changes that are made by

the Town for consistency's sake. A motion was made to "correct the legal definition of a dwelling and be consistent going forward with town ordinances" by Stimson with a second from Demaree. Motion passed with all ayes.

- Clark reported that she would send out certified letters to each of the three property owners building along West Shore Drive near the DNR public landing notifying them of her need to inspect each home/apartment and to collect capital costs in some degree prior to hooking them up to the sewer.

**Presentation of Financial Report and Final 2019 Budget:** Clark presented the financial statements from O. W. Krohn & Associates for July for the Board to review. A motion was made by George and seconded by Stimson to approve. Motion passed unanimously.

Clark then presented the 2019 budget final for the Board to accept. Acceptance was granted and the public hearing will be held October 6 at 10:00 here at the library.

**Business:** Clark reviewed with the Board the new steps being taken by the Indiana Finance Authority, the State Board of Accounts, and the Department of Local Government Finance as to the latest upcoming audit of years 2015, 2016, and 2017.

Meeting adjourned at 10:28 a.m.

Kathy J. Clark, Acting Secretary to the Board