

## SOUTH-WEST LAKE MAXINKUCKEE CONSERVANCY DISTRICT

### Minutes of Regular Meeting

October 20th, 2018

**The meeting was called to order** by President Crist at 10:01 a.m. with recognition of the posting of the agenda in accordance with the Indiana Open Door law and there was a quorum present. Present were Mr. Crist, Mr. Stimson, Mr. Damore, and Mr. Purucker. Ms. Clark was present and acted as secretary to the Board.

**Approval of Minutes:** The minutes for the August 25<sup>th</sup> regular meeting and the October 6<sup>th</sup> public hearing were approved by a motion from Stimson and a second from Damore. Motion passed.

**Operations Manager Report:** Claims were presented in the amount of \$144,086.18. These were approved by a motion from Purucker and a second from Stimson.

Next the OM report was presented by Clark and discussion occurred on several issues:

- The Board agreed they wanted to open two more CDs, this time staying with Lake City Bank. One will be for a time frame of six months and a value of \$50,001. The second will be for one year and have a value of \$50,001. When renewed, both shall renew for one year. This was put into a motion by Stimson with a second by Purucker. Motion passed.
- Issues with a dead tree located on District owned property was handled as follows, the dead tree is to be cut down, stump can remain. The fallen limb that is on top of a smaller tree shall be removed. Ask Pro-Tree to cut off the lower limbs that hang over the garage from the tree next to the front corner of the garage, near both doors. No action will be taken regarding potential liability issues with neighbors parking in front of the garage at this time.
- Clark expanded on what has been happening with the new State requirement to send financials through Gateway each month, and the 2015/2016/2017 State audit being handled by Crowe this time. Expect higher bills than the first audits because this one is a desk audit, being handled by Crowe with no visits to the area. They are requesting more data than the last three-year audit did as they seem to not understand what the District does. Krohn's first bill for both services is over \$4,400. I expect this to double and Crowe will be billing their services at State rates so that may be at least another \$16,000. My recommendation would be to address this with someone if the bills are higher than the 2010-2014 audit.
- Clark's new Operations Manager contract was expanded to two years, with the following changes: Fee payable monthly will be \$1,950. Section 5 b. was changed to read 90-day prior written notice by either party to allow for a better transition period. Nothing else was changed in this section. Section 11 h. the first sentence ends after "non-disclosure or other restrictive covenants or agreements." and no longer includes reference to Lake Maxinkuckee Environmental Council's contract as that requirement was stricken from that contract several years ago. The changes were agreed to by those present and the contract was signed by both parties.

**Presentation of Financial Report and Final 2019 Budget:** Clark presented the financial statements from O. W. Krohn & Associates for September for the Board to review. A motion was made by Damore and seconded by Stimson to approve. Motion passed unanimously.

Clark then presented the **2019 budget resolution #2018-1020-2** for the Board to pass and sign. A motion was made by Purucker with a second by Stimson. Motion passed. Acceptance was granted and the public hearing will be held October 6 at 10:00 here at the library.

A motion was then made by Stimson granting Clark permission to pay the upcoming December principal and interest payment to BONY. The motion was seconded by Purucker. Motion passed unanimously.

**Business: Rate Resolution 2018-1020-3** was presented, with the definition of Dwelling changed to more closely adhere to the Town of Culver's zoning ordinance and a motion to accept was made by Stimson with a second by Purucker. Motion passed. A public hearing and second reading will be held at the February 9<sup>th</sup> 2019 meeting of the Board.

**Materiality Resolution 2018-1020-4** was presented and a motion to approve was made by Purucker with a second by Stimson. Motion passed. This was a request made by the State Board of Accounts as part of their new monthly reporting system. It will be submitted to the State Gateway system.

The Board Calendar for 2019 was reviewed and agreed upon. A motion was made by Damore and seconded by Purucker. Motion passed.

Meeting adjourned at 10:28 a.m.

Kathy J. Clark, Acting Secretary to the Board