

SOUTH-WEST LAKE MAXINKUCKEE CONSERVANCY DISTRICT
Regular Meeting - Minutes
Culver-Union Township Public Library
Culver, IN

Meeting Date: Saturday June 4th, 2016 posted to begin at 9:00 a.m.

Members Present: Chair Mr. John Crist, Vice Chair Mrs. Jane Grund, Secretary Mr. John Stimson, and member Mr. John Demaree. Also in attendance were Ms. Kathy Clark, Lakeside Consulting LLC as the District Coordinator and Acting Secretary to the Board, Mr. Jim Purucker presumptive appointee for Area 5, and Mr. Mark Damore, Sr. presumptive appointee for Area 6.

The meeting was called to order at 9:05 a.m. by the Chairman. – Recognition of the posting of the agenda in accordance with the Indiana Open Door Law and that a quorum was present was noted by the Chair.

New Business: A motion was made by Mr. Stimson to appoint Mr. Jim Purucker to assume the term of Mrs. Kathryn Densborn who had resigned as the Area 5 representative at the October 24th meeting. That motion was seconded by Mrs. Grund. Motion was approved. Mr. Purucker was sworn in. *Mr. Purucker will be required to run for election later this year with petitions being submitted to the District Coordinator no later than December 1, 2016. His new four year term, should he run successfully, would be February 2017 to February 2021. Elections are held at the February meeting of the Board.*

Mrs. Grund offered her resignation as representative of Area 6 due to her other work commitments. A motion was made by Mr. Demaree and seconded by Mr. Stimson accepting her resignation. Members of the Board thanked Mrs. Grund for her service.

A motion was then made by Mr. Stimson with a second by Mr. Purucker to appoint Mr. Mark Damore to fill the vacancy left by Mrs. Grund's resigning. Mr. Damore was sworn in. *Mr. Damore's next term, if he chooses to run, would be from February 2017 to February 2018, the end of Mrs. Grund's term. If he chooses, he can be appointed for this one year, then gather petitions for a four year term of February 2018 to February 2022 to be given to the District Coordinator by December 1, 2018.*

Election of Officers: The slate of Mr. Crist as Chair, Mr. Demaree as Vice Chair, and Mr. Stimson as Secretary was presented and a motion from Mr. Purucker was made to elect these officers and it was seconded by Mr. Damore. Motion passed.

Minutes: Due to the lack of a quorum at the February 20, 2016 meeting, the minutes from the October 24th, 2015 executive session were presented and approved from a motion by Mr. Stimson with a second from Mr. Demaree. The motion passed. Minutes from the October 24th, 2015 regular meeting were read and approved from a motion made by Mr. Stimson with a second from Mr. Demore. Motion passed. Last, the minutes from the February 20th, 2016 meeting were read and approved from a motion by Mr. Demaree with a second by Mr. Stimson. Motion passed.

Financial Reports: Year-end 2015 financial reports were provide by the District Coordinator to the Board for their review. A motion to approve the reports was made by Mr. Purucker and seconded by Mr. Stimson. The motion passed. The May 2016 financial report was then approved from a motion from Mr. Stimson and a second by Mr. Damore. Motion passed. The Board was informed that the DLGF approved the 2016 budget and a 1782 Notice has been received.

Approval of Claims: Ms. Clark presented the Board with a final 2015 claims register totaling \$43,321.10. Second, a claims register dated February 18, 2016 was presented in the amount of \$15,545.39. Both of these claims registers had been presented at the February meeting but no quorum existed. Next, a claims register was presented dated June 3rd, 2016. This totaled \$22,549.32. A motion to approve all three of the claims registers as presented was made by Mr. Stimson and seconded by Mr. Purucker. Motion passed.

District Coordinator's Report: Ms. Clark's first quarter report had been originally submitted at the February 20th meeting and it was offered here for the benefit of the newest member. Some items listed on her second quarter report were discussed in detail:

- A motion from the Board was requested to allow Ms. Clark to pay \$31,154 towards the bond principal and interest to the Bank of New York. This payment is due June 15th 2016. Mr. Damore made the motion to approve. This was seconded by Mr. Stimson. Motion passed.
- After discussion of pump buy-backs, new construction installs, and sewer line inspections the Board asked Ms. Clark to work with Mr. Hux to draft an all-encompassing resolution to address these issues. A motion was made by Mr. Stimson that "Any new or future construction on the sewer line, or any subsequent work that can affect the sewer line, will require re-inspection by the District or their representatives." This was seconded by Mr. Purucker. Motion passed. *As of June 8th, Ms. Clark has contacted Mr. Hux and he is working to build a resolution to address everything discussed.*
- A delayed interior inspection was finally allowed on one property to verify the number of bathrooms. The number was found to be four instead of five. The Board decided to allow the customer a credit on their bill in the amount of \$318. A motion to this effect was made by Mr. Purucker and seconded by Mr. Damore. Motion passed.
- The Routh's who own 948 W Shore Drive purchased 944 W Shore Drive. 948 is not in the District but instead is hooked into the Town of Culver's sewer system. 944 had a home, and a pump, and was included in the District. Mr. Hux stated that this will not matter going forward, even if the owner combines the two separate legal lots in the future. The capital cost lien that exists on 944's property tax bill will remain in force. He asked Ms. Clark to follow-up along the way as she has been doing to ensure this stays in place. The pump is scheduled to be pulled from 944 and their bill will be zeroed out. The District has no interest in buying the pump back.

The meeting schedule was again confirmed as follows:

August 6th 2016 meeting – 9:00 a.m.

October 1st 2016 budget public hearing – 10:00 a.m.

October 29th 2016 meeting – 10:00 a.m.

All meetings are to be held at the Culver public library. Ms. Clark will send out the 2016 Board Calendar as well as a new Board listing with contact information for everyone.

Old Business: The Board moved the item concerning land for a new chemical pump to a previously called executive session.

A motion to adjourn to executive session was made at 10:07 a.m. by Mr. Stimson and seconded by Mr. Demore. Motion passed.

Respectfully submitted,

Kathy Clark, District Coordinator – Operations Manager
Acting as secretary for John Stimson, District Secretary
June 8, 2016